



HOTEL FACT SHEET

Name of the property	: Gallery Residence
Type of the property	: Serviced suites (professionally run family enterprise)
Address	: Valikonađı Caddesi, Süleyman Nazif Sokak No:10 34371 Nişantaşı, Şişli - İSTANBUL
Phone	: 00 90 212 291 7710
Fax	: 00 90 212 224 4013
Website	: www.galleryresidence.com
E-mail	: info@galleryresidence.com
Opening	: 2005
Number of rooms	: 24
Room areas	: 25 – 45 m2.
General Manager	: Mr.Burak Sağlıkova burak@galleryresidence.com
Sales Coordinator	: Ms.Leyla Sağlıkova
Sales & Marketing Manager	: Ms.Dilek Kişiođlu
Accounts Manager	: Ms.Gönül Atacan
Chain	: Yes Hotels
Other properties of the chain	: Jazz Hotel
Company name	: Yes Real Estate Developement and Rental Partnership
Invoice address	: Valikonađı Caddesi, Süleyman Nazif Sokak No:10 34371 Nişantaşı, İSTANBUL
Tax office and number	: Mecidiyeköy 391 027 9064
Spoken languages	: English, German, French

LOCATION

Latitude / Longitude	: 41.0506669752932 / 28.9892935752869
Airports	: İstanbul Atatürk Airport (23 km) Sabiha Gökçen Airport (45km)
Other city center	: Taksim (1,5 km)
Closest hospital	: İstanbul Amerikan Hastanesi
Closest landmarks	: Lütfü Kırdar Kongre Merkezi, Dolmabahçe Palace, Taksim Square, İstiklal Avenue, Harbiye Military Museum, Atatürk's House, Amerikan Hospital, İstanbul Microsurgery Hospital, İnönü Stadion
Transport facilities	: Bus station (200 mt.) Underground station (150 mt.)
Taxi	: 24 hrs open taxi station in the neighbourhood

OTHER

Payment type	: Cash, Master card, Visa card
Pets	: not accepted
Voltage	: 220 Volt
Smoking policy	: Smoking in the general areas is prohibited. Non smoking rooms available.
Lift	: Yes

ROOM TYPES and FEATURES

- 3 standart hotel rooms with Queen Bed
- 3 courtyard suites with Queen Bed
- 5 superior suites with Twin bed
- 13 superior suites with Queen Bed

Room features

Approximate total area of 45 m2

Individual Mailbox

Study desk

Dining table for 2

Dining and study chairs

Stylish pull-out sleeper sofa

Coffee table

Room door peephole for security

Electronic do not disturb system and door bell

Electronic locks

Electronic laptop safe

Fire detection system

CCTV security system in hallways

Bathroom

Bath tub

Hair dryer

Phone

Bathroom scale

Bathrobe and slippers

Toiletry Set

Complimentary wired and wireless broadband

Internet access

LCD TV

Satellite TV

Satellite radio

DVD / VCD / CD / MP3 CD / JPEG CD Player

Printer / Fax / Scanner / Copier

2 phone lines
Speakerphone
Steam iron and ironing board
Individually controlled air conditioning

Kitchen (does not exist in the standart hotel rooms.)

Fully equipped kitchen with sink and 2.5 meter-long
Full size No-Frost refrigerator
Electric domino cooktop/hob
Microwave and grill combination oven
Ventilation hood
Dishwasher
Toaster
Kettle
Tableware for 2

AMENITIES

Free of charge:

24 hrs reception
Concierge
Open buffet breakfast
Daily housekeeping services
Shopping Service
Pillow Menu
Free Daily Newspaper (Turkish Daily News for our foreign visitors)
DVD ve VCD Library
Art Books Library
Meeting Room
Jacuzzi, Sauna & Fitness Center
Closed Circuit Television (CCTV) system around the property
Complimentary wired and wireless broadband Internet connection around the property
Technical Service
Generator

Stipendiary :

"Do it yourself" laundry
Dry cleaning and laundry
Change (due to % 5 commission)
Phone
Fax
Fotocopy
Babysitting
Rent a car
Airport and other transfers
Paid Undercover Parking in the Neighbourhood (20 metres away)

MEETING ROOM

Determine new strategies and make important decisions for your company in the comfortable environment of our fully equipped 12-person meeting room.

- *Wireless broadband Internet connection*
- *Digital projector*
- *Overhead projector*
- *Slide projector*
- *Whiteboard*
- *Television*
- *DVD & VCD Player*
- *Whiteboard*

ACTIVITIES

Fitness Center

- *Treadmill*
- *Recumbent exercise bike*
- *Elliptical crosstrainer*
- *Multifunction weight center*
- *Sauna*
- *2 individual hydro massage jacuzzis*
- *Stipendiary massage service*

Sauna

Jacuzzi

** All activities above are offered to hotel's guests free of charge..*

FOOD & BEVERAGE

Open buffet breakfast included

<u>Services</u>	<u>Operation hours</u>	<u>Restoran & Barlar</u>
Breakfast	07:30 – 10:30 (weekdays) 07:30 – 11:00 (weekends)	Breakfast Lounge

* No other F&B service than breakfast and minibar is offered in the hotel.

RESERVATION and CANCELLATION POLICIES

Check out 12:00
Check in 14:00

DAILY ACCOMMODATIONS

Children aged 0 through 6 staying with at least 1 adult stay FREE. (maximum 2 children in a room)

Children aged 7 through 12 staying with at least 1 adult stay at 50% OFF.(as the 3rd person)

Cancellations

Cancellations of daily reservations can be made 72 hours or more prior to check in. For cancellations announced later than the mentioned period one night fee has to be charged as a penalty.

Trade fairs, congresses and events like Formula 1 are exceptions. No refunds are given for "no-shows" or cancellations made after 14:00 (Istanbul time) **3** days prior to arrival.

MONTHLY ACCOMMODATIONS

Children aged 0 through 6 staying with at least 1 adult stay FREE. We charge 10% of the total monthly fee for children aged 7 through 12 staying with at least 1 adult.(as the 3rd person) A supplement of 20% is charged for the third person aged 13 or more.

Reservation guarantee and deposit

For monthly accommodations, 1 month's accommodation fee will be either charged from your credit card; or the amount will be sent to the hotel's bank account 15 days prior your arrival date unless any cancellation is informed us.

Cancellations

You can cancel your reservation 15 days prior to your arrival. We will not charge anything from your credit card until 15 days prior to your arrival. Under this circumstances less than 15 days cancellations, payment don't be paid back to your account.

Trade fairs, congresses and events like Formula 1 are exceptions. You can cancel reservations regarding those periods and no cancellation charge will apply before 14:00 (Istanbul time) **30** days prior to your arrival. No refunds are given for "no-shows" or cancellations made after 14:00 (Istanbul time) **30** days prior to arrival.